

Account Closure Request Form

Application No.		Date	D	D	M	M	Y	Y	Y	Y
Closure Initiated by	<input type="checkbox"/> BO <input type="checkbox"/> DP <input type="checkbox"/> CDSL									

(To be filled by the BO (in case of BO-initiated closure). Please fill all the details in Block Letters in English)

To,  
 Inter-connected Stock Exchange of India Limited  
 SEBI Reg. No. : IN-DP-CDSL-143-2001  
 International Infotech Park  
 Tower 7, 5<sup>th</sup> Floor, Sector 30, Vashi  
 Navi Mumbai – 400 703  
 Phone : (022) 2781 2812 Fax : (022) 2781 2794

Dear Sir / Madam,

I / We the Sole Holder / Joint Holders / Guardian (in case of Minor) / Clearing Member request you to close my / our account with you from the date of this application. The details of my/our account are given below:

Account Holder's Details										
DP ID									Client ID	
Name of the First / Sole Holder										
Name of the Second Holder										
Name of the Third Holder										
Address for Correspondence										
City					State		PIN			
Details of remaining security balances in the account (if any)										
Reasons for Closing the Account										
Balance remaining in the account (if any) to be :										
<input type="checkbox"/> partly rematerialised and partly transferred. <input type="checkbox"/> Rematerialised										
<input type="checkbox"/> Transferred to another account (Number given below) <input type="checkbox"/> Not applicable										
DP ID									Client ID	
Balance present in account for (To be filled by DP, if applicable)					<input type="checkbox"/> Ear - marked <input type="checkbox"/> Pledged <input type="checkbox"/> Pending for Dematerialisation <input type="checkbox"/> Frozen <input type="checkbox"/> Pending for Rematerialisation <input type="checkbox"/> Lock-in					

DECLARATION: In case of Account Closure due to SHIFTING OF ACCOUNT:

I/We declare and confirm that all the transactions in my/our demat account are true/ authentic.

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature *			

\*If DP or CDSL initiates account closure, Signature(s) of account holder(s) not required.

===== (Please Tear hear) =====  
 Acknowledgement Receipt

Application No.

Date :-

We hereby acknowledge receipt of your instruction for Closing the follo wing Account subject to verification: -

DP ID									Client ID						
Name of the First / Sole Holder															
Name of the Second Holder															
Name of the Third Holder															
Reason for Closure															

Depository Participant Seal and Signature

Instructions to Account Holder (s)

- o Submit a duly-filled RRF if the balances are to be rematerialized.
- o Submit a duly-filled Delivery Instruction Slip [DIS] (off market instruction slip) if the balances are to be transferred to another Account. This requirement is not applicable in the case of "SHIFTING OF ACCOUNT".